

Mail: 1903 Mail Service Center
 Raleigh, NC 27699-1903

Location: 225 North McDowell St.
 Raleigh, NC 27603-1382

Application for a Copy of a North Carolina Report of Fetal Death *and/or* Certificate of Birth Resulting in Stillbirth

The Vital Records office will issue copies of Fetal Death Reports on file for events occurring July 1, 2001–forward along with a Stillbirth Certificate if requested. According to G.S. 130A-114, if the fetal death occurred in this State prior to July 1, 2001, the State Registrar may not issue a certificate of birth resulting in stillbirth unless the customer’s application for the certificate is accompanied by a certified copy of the fetal death report.

A **Stillbirth Certificate** costs \$24 for events occurring prior to 2001. A **Report of Fetal Death** search also costs \$24 and includes one copy if a certificate is located. The search covers a three-year period. **This search fee is non-refundable.** There is a \$15 fee for each additional certificate copy requested from the same search. If you want same-day walk-in service, an additional \$15 expedited processing fee is required. Mail-in applicants may also receive expedited service. **Include the \$15 expedite fee and write “Expedite” on the envelope.** Make your certified check or money order payable to “N.C. Vital Records.” Please do not send cash in the mail. **Personal checks are not accepted.** If you have questions, our telephone number is 919-733-3000.

Please Print Identification of the person requesting a certificate is required. See page 2 for a list of acceptable IDs.
 Requests that do not include proper identification will be returned.

Full Name of Fetus <i>(If named)</i>	First Name _____	Middle Name _____	Last Name _____
Date of Delivery	____ ____ ____ <i>Month Day Year</i>	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	
Place of Delivery	City _____		County _____
Full Name of Father	First Name _____	Middle Name _____	Last Name _____
Full Name of Mother	First Name _____	Middle Name _____	Maiden Name (Required) _____

<u>ORDER CERTIFICATES HERE</u>		Indicate Type of Reports/Certificates Needed and Quantity
Fetal Death Report search and first copy x \$24	\$ _____	Fetal Death Report
____ Number of additional copies from the same search x \$15	\$ _____	Certified
Fetal Death Report search/first copy and Stillbirth Certificate x \$24	\$ _____	(Suitable for legal purposes) _____
____ Number of additional copies from the same search x \$15	\$ _____	Uncertified
Stillbirth Certificate (prior to 2001) first copy x \$24	\$ _____	(Not suitable for legal purposes) _____
____ Number of additional copies from the same search x \$15	\$ _____	Stillbirth Certificate
<input type="checkbox"/> Add \$15 for Expedited Processing (does not include overnight ship)	\$ _____	Certified
<input type="checkbox"/> Add \$35 for Expedited Processing and Expedited Shipping	\$ _____	(Suitable for legal purposes) _____
<small>(Call for expedited shipping fees outside the continental United States.)</small>		Uncertified
<input type="checkbox"/> Add \$15 for processing changes to Fetal Death Report	\$ _____	(Not suitable for legal purposes) _____
<small>Certified check or money order only if mailing in. Cash and debit/credit cards permitted in person.</small>		Total Number of Reports/Certificates Needed
<small>Check one: <input type="checkbox"/> Amendment <input type="checkbox"/> Paternity—no fee required</small>		(Total must match quantity ordered at left.) _____
Amount Due	\$ _____	

Fetal Death Report	Stillbirth Certificate
<i>Your relationship to the fetus whose Fetal Death Report is requested: (Check one)</i>	<i>Released only to parents in accordance with G.S. 130A-114</i>
<input type="checkbox"/> Brother/Sister <input type="checkbox"/> Parent/Step-Parent <input type="checkbox"/> Grandparent <input type="checkbox"/> Authorized agent, attorney or legal representative of the person listed (Proof Required) <input type="checkbox"/> Other (<i>may not be entitled to a certified copy</i>) Specify _____	<input type="checkbox"/> Parent

I hereby certify that all the above information is true to the best of my knowledge. Note: It is a felony violation of North Carolina Law (G.S. 130A-26A) to make a false statement on this application or to unlawfully obtain a certified copy of a vital record.

Signature of Person Applying for Certificate _____	Print Name of Person Applying for Certificate _____
Street Address or P.O. Box (P.O. Box cannot be used for expedited shipping.) _____	Date _____
City, State and Zip Code _____	(Area Code) Telephone Number _____

Office Use Only: Volume _____ Page _____ Cartridge/Frame _____ Amount received: \$ _____ Identification furnished: _____

Order Certificate

A certificate search costs \$24 and includes one copy if the certificate is located. The search covers a three-year period. Requests are processed in the order received and can take up to five weeks plus the mail delivery time. The search fee is required to process a request and is non-refundable even if a record cannot be located.

Faster Service

To receive expedited service you **MUST write “Expedite”** on the outside of the envelope. Expedited requests will be processed within 10 business days. This does not include the additional day(s) for shipping. This is a non-refundable fee.

Identification Requirement

Due to identity theft and other fraudulent use of vital records, **ID of the person requesting a certificate is REQUIRED. Requests that do not include ID will be returned. You MUST include a legible photocopy of one of the photo IDs listed below with your request:**

- Current state-issued driver’s license (address must match requestor’s address on application)
- Current state-issued non-driver photo ID card (address must match requestor’s address on application)
- Current Passport or Visa (must include photo)
- Current U.S. military ID
- Current Department of Corrections photo ID card dated within the last year
- Current state or U.S. government agency photo ID card (for persons requesting certificates as part of that agency’s business)
- Current student ID card with copy of transcript

If you do not have one of the IDs listed above, you must provide legible photocopies of TWO of the following (must be two DIFFERENT forms of ID):

- Temporary driver’s license
- Current utility bill with current address
- Car registration or title with current address
- Bank statement with current address
- Pay stub with current address
- Income tax return/W-2 form showing current address
- Letter from government agency dated within the last six months and showing current address
- State-issued concealed weapon permit showing current address

If you are unable to meet our ID requirements, a family member or other person who is entitled to obtain the certificate, and who can meet the ID requirements, may request it.

A list of persons entitled to obtain certificates is located on our website at <http://vitalrecords.nc.gov/faqs.htm>.